

**MINUTES OF THE MEETING OF
May 12, 2014
PRODUCTIVITY INVESTMENT BOARD**

500 West Temple Street
Room 743
Los Angeles, CA 90012

PIB Members Present

Rodney Gibson
Viggo Butler
Patricia Johnson

Jaclyn Tilley Hill
William A. Sullivan
William Waddell

Absent

Walter Allen
Edward McIntyre

Gerry Nadler

Guests

Ruth Wong (Mil & Vets)
Karla Gutierrez (Mil & Vets)
Diane Quarker (ISD)
Elisa Vasquez (CDC)
Jimmy Ng (CDC)

Kathy Salama (Public Works)
Adam Ariki (Public Works)
Ahmet Tatilioglu (Public Works)
Narendra Amarnani (ISD)
Maria Badrakhan (CDC)

CALL TO ORDER

Commissioner Gibson called the Productivity Investment Board (PIB) meeting to order at 10:03 a.m.

APPROVAL OF SUMMARY – FEBRUARY 3, 2014, MEETING

Commissioner Hill moved to approve the summary of February 3, 2014, seconded by Commissioner Johnson. The summary was unanimously approved.

ACTION ON RECOMMENDATIONS OF PRODUCTIVITY INVESTMENT BOARD (PIB) ADVISORY COMMITTEE FOR FISCAL YEAR 2013-14, 4th QUARTER

Commissioner Gibson informed that there are three proposals being considered today.

14.10 – Military and Veterans Affairs, Leadership and Team Development Project, \$14,500 grant

The motion to approve the project was made by Commissioner Johnson, seconded by Commissioner Sullivan.



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Quality and Productivity
Commission**

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Chair

Edward T. McIntyre

1st Vice-Chair

William A. Sullivan, Esq.

2nd Vice-Chair

Rodney C. Gibson, Ph.D.

Chair Emeritus

Jaclyn Tilley Hill

Walter Allen, III
Jacki Bacharach
Viggo Butler
Marshal Chuang
Evelyn M. Gutierrez
Nancy G. Harris
Patricia Johnson
J. Shawn Landres, Ph.D.
Huasha Liu
Bud Treece
William C. Waddell, DBA
Joseph P. Wetzler

Executive Director

Victoria Pipkin-Lane

Program Manager

Mary E. Savinar

Program Support

Laura Perez



***"To enrich lives through
effective and caring service"***

Ruth Wong, Director, and Karla Gutierrez, Productivity Manager, presented the project. The project will allow the department to integrate constructive feedback from new management, seasoned staff, commission advisors, and service providers, giving the department an opportunity to develop one cohesive team. The team will create one integrated strategic plan and coordinate the process of serving veterans by incorporating the team's total input. This process will increase the quality of services to the veteran community, provide opportunities for efficiencies, and increase the overall productivity of the department's team. This is critical as the department assumes the role as the leader in building a model veterans program, the One Stop Service Center.

In addition, at the Board of Supervisor's meeting tomorrow, sixteen license agreements will be on the agenda for approval. These agencies will be assisting with the service center and U.S. Vets will be the lead agency. Various county departments will also be participating and providing their individual service information.

Susan Linschoten, PIB Advisory Committee Chair, reported that the Advisory Committee felt this is a good program and recommended a full award of the grant.

After discussion and questions by Commissioners, the motion to approve a grant in the amount of \$14,500 was unanimously approved.

14.11 – Community Development Commissioner/Housing Authority, *The Growing Experience Aquaponics and Vertical Towers Food Production System*, \$51,270 grant

The motion to approve the project was made by Commissioner Johnson, seconded by Commissioner Hill.

Elisa Vasquez, Productivity Manager, Maria Badrakan, Director, Housing Management Division, and Jimmy Ng, Project Manager, presented the project. A power point presentation was made and a handout (The Growing Experience Urban Farm) was distributed.

Susan Linschoten, PIB Advisory Committee Chair, reported that the Advisory Committee felt this project is worth funding and recommended a full award of the grant.

After discussion and questions by Commissioners, Commissioner Waddell amended the motion to approve a loan instead of a grant in the amount of \$51,270, and to pay the loan back over three years. The motion was seconded by Commissioner Butler. The motion failed by the following vote:

Ayes:	Commissioner Waddell
No:	Commissioners Hill, Johnson, Sullivan, Gibson, and Butler
Abstain:	None

Commissioner Waddell then amended the motion to approve a loan instead of a grant in the amount of \$51,270, and to pay the loan back over six years. The motion was seconded by Commissioner Butler. The motion failed by the following vote:

Ayes: Commissioners Waddell and Butler
No: Commissioners Hill, Johnson, Sullivan, and Gibson
Abstain: None

After further discussion, the original motion moved by Commissioner Johnson and seconded by Commissioner Hill to approve a grant in the amount of \$51,270 was unanimously approved.

14.12 – Public Works, Water Pressure Reducing Turbine System for Electricity Generation, \$729,990 grant

The motion to approve the project was made by Commissioner Hill, seconded by Commissioner Johnson.

Adam Ariki, Assistant Deputy Director over Waterworks, Ahmet Tatlilioglu, Project Manager, and Narendra Amarnani, ISD Project Manager presented the project. A power point presentation was made and a handout was distributed.

Susan Linschoten, PIB Advisory Committee Chair, reported that the Advisory Committee felt this project is worth funding; however, they recommended a 50/50 loan-grant split.

After discussion and questions by Commissioners, Commissioner Butler amended the motion to approve a 50/50 split instead of a full grant. The motion was seconded by Commissioner Sullivan. The motion to approve a 50/50 split was passed by the following vote:

Ayes: Commissioners Butler, Sullivan, Gibson, and Waddell
No: Commissioners Hill and Johnson
Abstain: None

After each presentation, Commissioner Gibson asked staff to be present at the meeting of the Quality and Productivity Commission on June 16, 2014, to answer questions regarding their respective proposals. The full Commission will make a final decision on all the proposals

ASSIGNED COMMISSIONER TO PRESENT PIF PROPOSALS

Commissioner Gibson assigned the following Commissioners to present the proposals at the June 16, 2014, general meeting:

14.10 – Military and Veterans Affairs – Commissioner Waddell

14.11 – Human Resources – Commissioner Hill

14.12 – CDC/Housing Authority – Commissioner Butler

FUND BALANCE REPORT

Commissioner Gibson reported that the ending fund balance projected for May 2014 is \$2,748,732. The report only covers through March, but the County's budget personnel gave this projection. (A copy of the balance sheet was provided in the packet distributed). He also said that a \$3 million dollar request has been made for the 2014-2015 budget to the Board of Supervisors.

DISCUSSION AND MATTERS NOT ON THE POSTED AGENDA (TO BE PRESENTED AND PLACED ON A FUTURE AGENDA)

Commissioner Gibson distributed the Commission's Productivity Investment Fund procedures. He added more specific guidelines for Lead Commissioners to follow for PIF presentations to the full Commission. The guidelines were discussed by the Commissioners. The new guidelines for PIF presentations to the full commission will be on the next agenda for final approval.

Commissioner Johnson recommends having the Lead Commissioner assigned before the department makes its report and discussions begin.

Commissioner Waddell agreed with Commissioner Johnson and also asked that the full Commission discuss the criteria for loans and grants. There appears to be two philosophies on the PIF funding. Executive Director Victoria Pipkin-Lane said that this was already brought up at the full QPC meeting and the Chair directed the question to the Productivity Investment Board. The item will be placed on the next PIB agenda in August for discussion.

Commissioner Johnson reported that the first graduating class will be celebrating their graduation from the Executive Leadership on May 19, 2014. The Commission funded this project for Human Resources. She hopes other Commissioners will attend.

PUBLIC COMMENT

None

ADJOURNMENT

Commission Johnson moved to adjourn the meeting, seconded by Commissioner Hill. The meeting adjourned at 12:10 p.m. The next PIB meeting will be on August 11, 2014.